



## Kenya Power

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*The Kenya Power & Lighting Co. Ltd*  
*Central Office – P.O. Box 30099 Nairobi, Kenya*  
**STIMA PLAZA, KOLOBOT ROAD, PARKLANDS, NAIROBI.**  
*Telephone – 24-20-3201000 – Fax No. 254 – 20 – 3514485*

**Our Ref:** KP1/9AA-3/PT/17/15-16

**Date:** 8<sup>th</sup> September, 2015

**Your Ref:**

TO:

ALL PROSPECTIVE BIDDERS

Dear Sirs/ Madams

**RE: ADDENDUM NO. 1 TO THE TENDER NO. KP1/9AA-3/PT/17/15-16 - SUPPLY OF STATIONERY ITEMS**

Please refer to the above Tender.

Following the pre-bid meeting held in our Auditorium at Stima Plaza Nairobi on 26<sup>th</sup> August, 2015, upon enquiry from prospective bidders thereat, and, at our own initiative we make the following clarifications and amendments to the Principal Tender Document (*hereinafter abbreviated as the PTD*) for Stationery items 2015.

1. **RELATIONSHIP WITH THE PRINCIPAL TENDER DOCUMENT**

Save where expressly amended by the terms of this Addendum, the PTD shall continue to be in full force and effect. The provisions of this Addendum shall be deemed to have been incorporated in and shall be read and construed as part of the PTD.

2. **CLAUSE 3.13.3 (a) – MANUFACTURER'S AUTHORISATION**

This clause is not applicable for this tender.

3. **CLAUSE 3.13.3 (c) and (d) – DOCUMENTS OF EVIDENCE OF ELIGIBILITY**

This clause is not applicable for this tender.

*i.e. Type test certificates and reports, or Test Certificates and their Reports issued by a third party testing laboratory accredited to ISO/IEC 17025, are not required.*

4. **CLAUSE 3.14.3(a) – CATALOGUES, BRONCHURES, MANUFACTURE’S DRAWINGS**

This clause is not applicable for this tender.

5. **CLAUSE 3.15.1 – SAMPLE(S)**

- No samples are required for all the items in this tender.
- All bidders **MUST** view our samples at stationery stores –Likoni road.
- The sample viewing form attached in the KPLC E-Procurement portal **MUST** be signed and stamped by both the supplier and KPLC stores staff.

6. **CLAUSE 3.17.1 - TENDER SECURITY**

Bidders are required to sign and submit the tender securing declaration form which has been attached in the KPLC E-Procurement portal.

7. **SECTION II - TENDER SUBMISSION CHECKLIST**

The following requirements are **not applicable** for this tender:

- Valid and current ISO 9001 Certificates or Standardization Mark Certificates from the Kenya Bureau of Standards (KEBS).
- Catalogues and or Brochures and or Manufacturer’s drawings
- Duly completed Schedule of Guaranteed Technical Particulars
- Manufacturer’s Authorisation and warranty
- Previous customers and four referees from their manufacturer

8. **SECTION IV - SCHEDULE OF REQUIREMENTS**

*Table 2 – Expected Delivery Schedule of Goods Required for the period of 12 months:*

- Deliveries shall be made on a monthly basis.
- The delivery schedule is attached in the E-Procurement portal

9. **SECTION XIX - THE TECHNICAL SPECIFICATIONS**

**PART A - GENERAL REQUIREMENTS**

The following requirements are **not applicable** for this tender:

- The Schedule of Guaranteed Technical Particulars (GTP)
- Test Certificates and Reports
- The manufacturer's valid quality management system certification i.e. ISO 9001
- Detailed contact information of the testing and standards body
- Galvanizing and painting

10. **EXTENSION OF TENDER CLOSING DATE**

Due to the challenges encountered by the bidders of not being able to view the tender and the specifications, which are either missing or not clear, the tender closing date has been extended to **17<sup>th</sup> September, 2015 at 10.00 am.**

All other terms and conditions remain as per the Principal Tender Document.

Yours faithfully,

**FOR: THE KENYA POWER & LIGHTING COMPANY LIMITED**



**BERNARD NGUGI**  
**for Ag. GENERAL MANAGER, SUPPLY CHAIN**

*Qwey.*